



**SUPPLIER PROFILE QUESTIONNAIRE**

Your prompt return of this form will be appreciated. All information will be kept confidential. If a question is not applicable, enter N/A for "Not Applicable".  
*(Please type or print clearly)*

◆ **IDENTIFICATION**

COMPANY NAME \_\_\_\_\_ FED ID \_\_\_\_\_

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MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

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PHYSICAL ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

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PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_ NO. OF EMPLOYEES \_\_\_\_\_ DATE ESTABLISHED (Month/Day/Yr) \_\_\_\_\_  
 / /

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CONTACT PERSON \_\_\_\_\_ TITLE \_\_\_\_\_

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E-MAIL ADDRESS \_\_\_\_\_ WEB ADDRESS \_\_\_\_\_

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STATE INCORPORATED \_\_\_\_\_ SALES FISCAL LAST YEAR \_\_\_\_\_ FISCAL YEAR ENDS (MONTH) \_\_\_\_\_  
 / /

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THIS FIRM IS A: - DIVISION - SUBSIDIARY - AFFILIATE - CORPORATION - INDIVIDUAL (SOLE PROPRIETOR)

◆ **BUSINESS CLASSIFICATION**

THIS FIRM IS A: - MANUFACTURER - DEALER - WHOLESALE DISTRIBUTOR - BROKER  
- SERVICE - CONTRACTOR (- UNION / - NON-UNION)

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FACILITY SIZE (In Sq. Ft.) \_\_\_\_\_ MAXIMUM OPERATING RADIUS (In Miles) \_\_\_\_\_ MAXIMUM CURRENT BONDING LEVEL (If Applicable) \_\_\_\_\_

◆ **CAPABILITIES** List Product(s) and/or Service(s) Offered and Special Capabilities.

\_\_\_\_\_

\_\_\_\_\_

◆ **OWNERSHIP** CHECK ALL APPLICABLE BOXES

COMPANY IS AT LEAST 51% OWNED, CONTROLLED, AND ACTIVELY MANAGED BY: - MINORITY PERSON(S) - WOMAN/WOMEN

IF MINORITY OWNED, CHECK: - ASIAN PACIFIC AMERICAN (INCLUDES ORIENTAL) - ASIAN INDIAN AMERICAN (INCLUDES INDIA, PAKISTAN, AND BANGLADESH)  
- BLACK AMERICAN - HISPANIC AMERICAN  
- NATIVE AMERICAN (INCLUDES AMERICAN INDIAN, AMERICAN ESKIMO, AMERICAN ALEUT, AND NATIVE HAWAIIAN)

◆ **SIZE INFORMATION** CHECK ALL APPLICABLE BOXES

- FOREIGN OWNED BUSINESS - MINORITY OWNED BUSINESS - WOMEN-OWNED BUSINESS  
- SMALL BUSINESS - NON-PROFIT BUSINESS - LARGE BUSINESS

◆ **CERTIFICATIONS**

**LIST CURRENT MBE/WBE CERTIFICATIONS GRANTED**

CERTIFIED BY: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NMSDC CERTIFICATION: Council \_\_\_\_\_

- PLEASE SEND TO ME A NMSDC CERTIFICATION PACKAGE

Alabama MBOC  
 4715 Alton Court  
 Birmingham, AL 35210  
 Phone: (205) 957-9779 Fax: (205) 957-2114  
 Email: [info@mbocalabama.org](mailto:info@mbocalabama.org) web: [www.mbocalabama.org](http://www.mbocalabama.org)  
 Funded by: MINORITY BUSINESS DEVELOPMENT AGENCY (MBDA)  
 U.S. DEPARTMENT OF COMMERCE



THE ABOVE INFORMATION IS CERTIFIED TO BE TRUE TO THE BEST OF MY KNOWLEDGE. THIS INFORMATION MAY BE USED BY FBOC AND/OR THE MINORITY BUSINESS DEVELOPMENT AGENCY (MBDA), U.S. DEPARTMENT OF COMMERCE TO IDENTIFY PROCUREMENT/CONTRACT OPPORTUNITIES.

SIGNATURE OF PRESIDENT OR CEO:

TITLE:

DATE:

## BUSINESS "TYPE" DEFINITIONS

### 1. **LARGE BUSINESS CONCERNS**

A business concern that exceeds the small business size standards established by the Small Business Administration as set forth in code of Federal Regulations, Title 12, Part 121.

### 2. **SMALL BUSINESS CONCERNS**

The term "**small business concern**" shall mean a business as defined pursuant to Section 3 of the Small Business Act and relevant regulations issued pursuant thereto. Generally, this means a small business concern operated for profit, which is independently owned and operated, is not dominant in the field of operations and meets the size standards as prescribed in government regulations. Consult your Regional or District SBA office if further clarification is needed.

### 3. **MINORITY BUSINESS CONCERNS**

**Minority Business Enterprise** is a business concern: (a) which is at least 51 percent unconditionally owned by one or more minority individuals; or, in the case of any publicly-owned business, at least 51 percent of the stock of which is owned by one or more minority individuals; and (b) whose management and daily business operations are controlled by one or more of such individuals.

Business owners who certify that they are members of named groups (Black Americans, Asian Americans, Hispanic Americans, and Native Americans) are to be considered minority, and other minorities found to be disadvantaged by the Administration pursuant to Section 8(a) of the Small Business Act.

**Black American** - A U.S. citizen having origins in any of the Black racial groups of Africa, and regarded as such by the community of which the person claims to be a part.

**Hispanic American** - A U.S. citizen of true-born Spanish heritage (true-born meaning "authentically" or "genuinely" as per Webster), from any of the following countries: Mexico, Puerto Rico, Cuba, Central or South America. The Hispanic may not have European Ancestors other than Spanish.

**Native American** - A person who is American Indian, Eskimo, Aleut or Native Hawaiian, and regarded as such by the community of which the person claims to be a part. Native Americans must be documented members of a North American Tribe, band or otherwise organized group of native people who are indigenous to the Continental United States or who otherwise have a special relationship with the United States or a state through treaty, agreement or some other form or recognition. This includes as individual who claims to be an American Indian and who is regarded as such by the Indian Community of which the person claims to be a part.

**Asian American** - A U.S. citizen who's origins are from Japan, china, taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, the U.S. Trust Territories of the Pacific of the Northern Marina Islands, India, Pakistan or Bangladesh and who is regarded as such by the community of which the person claims to be a part.

### 4. **Women-owned Business Concerns**

Alabama MBOC  
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Birmingham, AL 35210  
Phone: (205) 957-9779 Fax: (205) 957-2114  
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U.S. DEPARTMENT OF COMMERCE



The term "**women-owned business**" is a business that is at least 51% owned by a woman or women who control and operate it. "Control" in this context means exercising the power to make policy decisions. "Operate" in this context means actively involved in the day-to-day management.

**5. Non-Profit Business Concerns**

Any organization not conducted or maintained for the purpose of making profit. Included in this category but not limited to, are work shops, universities, colleges and local, state and federal governments.

**6. Foreign-Owned Business Concerns**

An organization is considered to be foreign if the basic contractual and legal responsibilities for its operation reside outside the 50 United States, its territories and possessions.

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